



The Alberta Water Polo Association (AWPA) is currently accepting proposals for the updating of our 2017-2021 strategic plan. The purpose of this Request for Proposals is to solicit submissions from various candidate organizations that possess the skills and abilities to facilitate this future oriented work. Upon the closing date of the RFP process AWPA will conduct an extensive evaluation of the submissions based on the criteria outlined below. The successful applicant will then be notified.

The AWPA is a provincial not-for-profit organization with over 1000 members providing governance, programming and funding for our clubs/members.

For the organization/company submitting a proposal, AWPA will be looking for the following:

- environmental scan
- membership involvement through methods such as a survey, questionnaire, etc.
- face to face meetings with focus groups
- post meeting with focus groups

The current AWPA vision and mission will remain in place until the outcome of the strategic plan occurs.

The AWPA evaluation criteria by which each proposal will be rated, includes but is not limited to:

- Evidence of experience in conducting strategic planning for non-profit organizations
- Experience in including membership participation
- List years of experience in doing strategic planning for organizations
- Knowledge of Alberta Sport Connection funding guidelines
- Understanding of the National Sport Organization and Provincial Sport Organization relationship
- Knowledge of the sport of water polo
- References
- A fully outlined budget inclusive of travel costs

The final report must be reflective of the work done and information gathered from the membership, easy to read with clearly defined priorities and objectives and measures of success for the organization in the next 4 years. The final document will need to be completed by June 30th, 2016.

The deadline for proposals is January 20th 2016 by 5pm (MTN time). The successful candidate will be contacted by January 27th. Submit to office@albertawaterpolo.ca

For further information, please contact:

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